



# Market Non-Food Stall

Commercial Use of Council Controlled Areas or Roads

## New Application

*Local Law No.1 – Administration, Subordinate Local Law No. 1 (Administration) 2016 – Schedule 8*

Please call us if you have any questions about fees or how to complete this form. Type or print in BLOCK LETTERS and select boxes where applicable. Enter 'N/A' if the question does not apply.

### APPLICANT

Title  Mr  Mrs  Ms  Non-profit organisation\*  Company

Full name

Company

Director's name  ABN

Trading/Stall name

Contact person (*if not above*)  Phone/mobile

\*Please attach a copy of a certificate of incorporation

### INDIVIDUAL/BUSINESS

Address

Locality/Suburb  State  Postcode

Postal address

Locality/Suburb  State  Postcode

Email

Phone  Mobile

### MARKET

Market name

Market address

Locality/ Suburb  State  Postcode

### OPERATION

Provide details of goods/services to be sold or provided (*once approved only goods/services listed can be sold*).

Do you sell or provide these goods/services from other locations within Cook Shire?

Yes, *please provide details*

No

## OPERATION continued

Will you be displaying signage or advertising material?  Yes  No

\*If yes, provide details. Signage or advertising may need approval. Please attach copies of approvals if applicable.

## HOURS OF OPERATION

Type of Approval:  One Day  One Year

Market start and end date:  to

What dates and times will you be operating?

## DECLARATION

I understand Cook Shire Council cannot be held liable in any way, including for personal injury, death, damage to property, or economic loss, as the result of the approval of this proposal. To the best of my knowledge, the information provided in this application is correct.

Applicant's Signature  Date

You are providing personal information which will only be used for Council business activity specific to your enquiry, request, or application. Your personal information is managed in accordance with the *Information Privacy Act 2009*, will only be handled by persons authorised to do so and will not be disseminated unless you have given Council permission to do so or the disclosure is required by law.

## SUPPORTING DOCUMENTS (Indicate below the supporting documents you have attached to this application)

- A description of your stall (e.g. structure)
- Details of any signage you intend to display and how it will be secured.
- A copy of any relevant statutory permits, authorisations or approvals, e.g. a personal appearance services licence
- A copy of the current registration certificates for each vehicle proposed to be used in your operation, including trailers etc.
- A copy of your Public Liability Insurance (Minimum of \$20 million)

## LODGEMENT OPTIONS

When you have signed and dated this form, please lodge it with the fees and all the supporting documents required at the council office, in person, email or post. If your application is successful, you will receive an approval certificate.

Cook Shire Council  
PO Box 3  
10 Furneaux Street  
Cooktown, QLD 4895  
Phone: 07 4082 0500  
Email: [mail@cook.qld.gov.au](mailto:mail@cook.qld.gov.au)  
Website: [www.cook.qld.gov.au](http://www.cook.qld.gov.au)

OFFICE USE ONLY		G/L: 2040.105.118	
Application fee	<input type="text"/>	Approval issued	<input type="checkbox"/> Yes <input type="checkbox"/> No
Date paid	<input type="text"/>	Receipt number	<input type="text"/>
Received by	<input type="text"/>	Received by	<input type="text"/>
	Name		Signature